



4 December 2017

Dear Parent/Carer

1. End of Term Arrangements

Please note that **Friday 15 December 2017 is the last day of term. We finish the school day early at 12:30 pm.** Any students who are in receipt of a Free School Meal can collect this from The Galley as usual or can spend their allowance **at break time.** Bus companies have been notified of the earlier finish time.

As part of our 'in-school' activities and celebrations, students are invited to wear **non-uniform on Friday 15 December 2017 with a Christmas jumper and are asked to donate £1 towards the Save the Children Christmas Jumper Day.** We ask that monies are paid to Form Tutors during AM registration on the day. We hope that students enjoy taking part in this event but ask that students dress appropriately for learning and remain ambassadors for their Academy. We therefore request:

- No strappy/STRAPLESS tops or short skirts/shorts
- No hats
- No excessive makeup, FALSE NAILS or jewellery
- No offensive slogans

Students who do not comply with our expectations will not be allowed to take part in future non-uniform events.

2. Parent Teacher Association

The PTA have some upcoming events in the new year. These include a Valentine's Afternoon Tea on Thursday 8 February, Quiz Night on Friday 9 March 2018, Race Night on Friday 20 April 2018 and the Family Fun Day on Saturday 23 June 2018. Further details about all events will be sent out in due course.

3. Poor punctuality

I am asking for your support in ensuring that your son/daughter arrives to school on time. The main reasons for poor punctuality are not getting up in time or not coming directly to school. Students will miss vital information from their Head of Year and form tutor if they are not at registration.

7.45am – School opens and free breakfast is available for all students

8.35am – Line-up in the Courtyard

8.40am – Registration – arrival after this time will be recorded as late



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www.thevictoryacademy.org.uk

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Chief Executive Officer: Mr S Gardner BA (Hons) MSc NPQH LLE

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Persistent lateness will result in a referral to the Local Authority Attendance Advisory Service. Please be aware that failure to ensure your child's prompt arrival at school may result in prosecution in the courts or a fixed penalty notice being issued.

Please work with us so that your son/daughter arrives to school on time every day. If you wish to know more about your child's punctuality, please contact our Attendance Manager Miss Reeve who will be happy to assist.

4. School reopens for the new term on Tuesday 2 January 2018

Finally, thank you for your continued support. I am very proud of our young people and their successes to date, and am confident that they will continue to flourish and achieve within our Academy.

I wish you all a very happy and restful Christmas break. Happy new year to you all.

Best wishes

Ms Mandy Gage
Principal



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