



5 October 2018

Dear Parent/Carer

**YEAR 11 PARENTS' EVENING
Thursday 18 October 2018**

We are holding a Parents' Evening for Year 11 learners and their parents/carers on **Thursday 18 October 2018** between 4.00 pm and 6.00 pm.

This event will give you the opportunity to meet with your child's subject teachers and form tutor to discuss their progress.

In order to avoid queuing to see teachers, we have an appointment system. Please find enclosed the appointment sheet. Please give this to your child to allow them to arrange convenient appointment times with their subject teachers and form tutor.

Please complete and sign the slip below to indicate whether or not you will be attending and return it to the student services.

Yours sincerely

Mr J Carr
Head of Year 11

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To: Mr Carr

**YEAR 11 PARENTS' EVENING
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Student's Name:..... **Tutor:**

I/We* will /will not* be able to attend Year 11 Parents' Evening on Thursday 18 October 2016 (*delete as applicable)

Signed: Dated:
(Parent/Carer)



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