



14 December 2018

Dear Parent/Carer

1. End of Term Arrangements

Please note that **Thursday 20th December 2018 is the last day of term. We finish the school day early at 12:30pm.** Any students who are in receipt of a Free School Meal can collect this from The Galley as usual or can spend their allowance **at break time.** Bus companies have been notified of the earlier finish time.

As part of our 'in-school' activities and celebrations, students are invited to wear **non-uniform on Thursday 20th December with a Christmas jumper and are asked to donate £1 towards the Save the Children Christmas Jumper Day.** We ask that monies are paid to Form Tutors during morning registration on the day. We hope that students enjoy taking part in this event but ask that students dress appropriately for learning and remain ambassadors for their Academy. We therefore request:

- No strappy/STRAPLESS tops
- No short skirts or shorts
- No hats
- No excessive makeup, FALSE NAILS or jewellery
- No offensive slogans

Students who do not comply with our expectations will not be allowed to take part in future non-uniform events.

2. Poor punctuality

I am asking for your support in ensuring that your son/daughter arrives to school on time. The main reasons for poor punctuality are not getting up in time or not coming directly to school. Students will miss vital information from their Head of Year and form tutor if they are not at registration.

7.45am – school opens and free breakfast is available for all students

8.35am – line-up in the Courtyard

8.40am – registration – arrival after this time will be recorded as late

Persistent lateness will result in a referral to the Local Authority Attendance Advisory Service. Please be aware that failure to ensure your child's prompt arrival at school may result in prosecution in the courts or a fixed penalty notice being issued.



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www.thevictoryacademy.org.uk

Executive Principal: Ms M Gage BA (Hons) NPQH
Chief Executive Officer: Mr S Gardner BA (Hons) MSc NPQH NLE

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Please work with us so that your son/daughter arrives to school on time every day. If you wish to know more about your child's punctuality, please contact our Attendance Improvement Manager Miss Reeve who will be happy to assist.

3. School reopens for the new term on Monday 7th January 2019

Finally, thank you for your continued support. I am very proud of our young people and their successes to date, and am confident that they will continue to flourish and achieve within our Academy.

I wish you all a very happy and restful Christmas break. Happy New Year to you all.

Best wishes

Mrs M Hall
Head of School ~ Culture & Ethos



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