

Please contact: Simon Harrington, Programme Lead-School Services

Our ref: Victory Academy

Date 20 December 2018

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Director of Children & Adults Ian Sutherland

Dear Mandy

**Re: request for a local agreement to restriction the intake at The Victory Academy**

I am writing further to your recent request seeking a local agreement with Medway Council to restrict the intake of pupils in certain year groups at The Victory Academy for the remainder of the 2018/2019 academic year.

The management team of the Education Division has reviewed the information you provided with your request and we can confirm our agreement to the following:

- Year 7 – no restriction requested, so remains at 240
- Year 8 – intake restricted to 170
- Year 9 – intake restricted to 140
- Year 10 – intake restricted to 140
- Year 11 – no restriction requested, so remains at 240

This agreement will remain in place until the end of the 2018/2019 academic year.

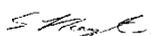
Should you require further consideration for the following academic year, please be advised that a new request and rationale will need to be submitted for consideration.

Please note that there is a caveat to this agreement, which is that the agreement may be revoked at any time if the need for places in any year group across Medway is such that the additional places are needed at The Victory Academy. This will only be actioned following discussions between Medway Council and the school.

If, as indicated in your request, The Victory Academy recruits additional staff during the 2018/2019 academic year which enables changes to be made to the curriculum and timetables for any or all of the above year groups, there is an expectation that you will lift the restriction (either partially or entirely). Should this situation arise, please contact me in the first instance to discuss the appropriate course of action.

I trust that this is of assistance, but should you have any questions please do not hesitate to contact me on the above details.

Yours sincerely



**Simon Harrington**  
Programme Lead – School Services