



24 March 2020

Dear Parent / Carer,

I wanted to write and thank you for how responsibly the school community has responded to the challenges at this time of national emergency.

As you know, we were asked by the government to close our school last Friday for all students except those who were either vulnerable or the children of key workers who were unable to safely keep their children at home. Parents and carers have taken the advice of government that wherever possible children should remain at home and that schools are only providing childcare of last resort.

The importance of staying home if at all possible was further reinforced by the Prime Minister on Monday when he said **"I must give the British people a very simple instruction - you must stay at home."**

We are following government advice and staff are working from home wherever possible and only essential staff required to provide the childcare of last resort are coming in to school at this time. This provision is based at New Horizons Children's Academy. This staffing is modelled on the basis of the very small number of children who have needed childcare. Therefore, it is essential that if you are a key worker whose child is not currently using our childcare facility, and if you are unable to provide childcare at home, **you must give the school 24 hours notice that you need to use this provision so that we can provide appropriate staffing.** Students arriving without giving 24 hours notice may be turned away if we do not have adequate staffing.

Parents providing 24 hours notice should contact office@newhorizonschildrensacademy.org.uk or call 03333 602115 by 9am the day before to be eligible for provision the next day. You will also be asked to provide evidence that both parents are key workers – the attached flow chart provided by the government shows the process that must be followed in order to allow your child to attend.

Yours sincerely,

Ms M Gage
Director of Education (Chatham)



Artsmark
Platinum Award
Awarded by Arts
Council England



ASPIRE, ENDEAVOUR, ACHIEVE

www.thevictoryacademy.org.uk

Director of Education (Chatham): Ms M Gage BA (Hons) NPQH
Chief Executive Officer: Mr S Gardner BA (Hons) MSc NPQH NLE

Magpie Hall Road, Chatham,
Kent, ME4 5JB

T: 03333 602140
E: office@thevictoryacademy.org.uk

The Victory Academy is a member of The Thinking Schools Academy Trust, whose registered address is Park Crescent, Chatham, Kent, ME4 6NR. A company limited by guarantee registered in England and Wales. Company Number: 7359755

