



Friday 1 May 2020

TSAT Childcare Provision

Dear Parent/Carer

As you know, the government has asked schools to provide childcare for key workers and vulnerable children who cannot make alternative arrangements for childcare. Government guidance states:

“If children can stay safely at home, they should, to limit the chance of the virus spreading. That is why the government has asked parents to keep their children at home, wherever possible, and asked schools to remain open only for those children who absolutely need to attend.”

Gavin Williamson, Secretary of State for Education has stated, **“If it is at all possible for children to be at home, then they must be.”**

Full guidance for parents can be found at:

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/closure-of-educational-settings-information-for-parents-and-carers>

In essence, we are offering childcare of last resort for key workers and vulnerable children, wherever possible children should remain at home.

We also need to be very open about our ability to meet the guidance on social distancing. Whilst every effort will be made to deliver this provision in a way that meets the current government guidance on social distancing, parents and carers should be aware that in a school setting this is not possible to guarantee. For example, **it will be impossible to provide assurances around maintaining 2 metre distance from others and touching surfaces that would not have been potentially contaminated by others.**

Childcare will be provided by a range of adults including teachers, teaching assistants and support staff. Adults supervising your child will change from day to day as we manage staff absence and our need to provide resources and distance learning opportunities for the students at home. A lunch will be provided by our catering team, but you are welcome to send your child to school with a packed lunch.

Obviously, you should continue to follow government guidance on self-isolation in the event of your child or any of your household exhibiting symptoms of Coronavirus. In the event of your child displaying symptoms you will be contacted and required to pick up your child immediately. They will then be expected to self-isolate, along with the household for 14 days.



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Finally, as we provide childcare at this time we will expect children attending to maintain appropriate behaviour. We will, of course, work with children to support their behaviour, however, **should a child's behaviour be disruptive, unmanageable or unsafe then the offer of provision will be withdrawn.** The lead professional for the site will make this decision and this decision will be final.

Please complete the form below to register your child for childcare and sign to confirm that you have read and understood this letter. Please return it, **at least 24 hours** before the day before you wish to use the provision, to New Horizons Children's Academy directly or email it to office@newhorizonschildrensacademy.org.uk with the required proof of key worker status.

Yours sincerely,



Ms M Gage
Director of Education (Chatham)

Am I a 'critical worker' to the COVID-19 response?
[Click here for current list](#)

YES

Are both parents/carers
'critical workers' to the
COVID-19 response?

YES

NO

Are you able to keep your
child safe at home?
i.e. That at least one
parent/carer is working from
home

YES

NO

NO

Keep your child at
home. Do not send
them to school

Government guidance
states

*"If it is at all possible
for children to be at
home, then they must
be"*

THE SCHOOL CAN PROVIDE CARE FOR CHILD

School will need to establish:

- Proof of critical worker status (pay slip, letter from employer, Photo ID etc.)
- What sessions the Child will need? (This maybe linked to shift pattern)
- Parent/Carer permission via completion of the enrolment form

TSAT Child Care Registration Form

Child's name:		Year Group:	
Parent/ carer name 1		Emergency contact number:	
Parent/ carer name 2		Emergency contact number:	

Please provide details of any allergies / Medications/: we need to be aware of:

If having school dinners please indicate any food that your child must avoid:

Session	Please provide details of which sessions you would like your child to attend on a weekly basis:				
	Monday	Tuesday	Wednesday	Thursday	Friday
AM 8.30-12.00					
PM 12.00-3.15					

Please provide details of collection/ home-time arrangements for the end of the day.

My child will:

Be collected	Walk home	Bus	Train

If your child is being collected please provide full names and contact information of the person/s allocated to collect your child

Full name:	Contact number:

Proof of key worker status (eg pay slip, letter from employer, Photo ID etc	Yes	No

I have read and understood the letter titled "TSAT childcare provision".

I understand that:

- **This is childcare of last resort** and is only available for key workers and vulnerable children.
- **This provision cannot guarantee maintaining social distancing** recommendations.
- **My child's place maybe withdrawn if their behaviour is not appropriate.** The lead professional's decision in this matter is final.
- **If anyone in my household exhibits symptoms of Coronavirus they will not attend for 14 days.**
- **If my child exhibits any symptoms of the Coronavirus they will not be able to attend for 14 days.**
- **If my child exhibits any symptoms of the Coronavirus whilst in childcare they will be isolated and I will be asked to pick them up immediately.**

Parent / carer signature:	Date:
School stamp:	Date: