



Academic Year 2021/2022

Dear Parent/Carer

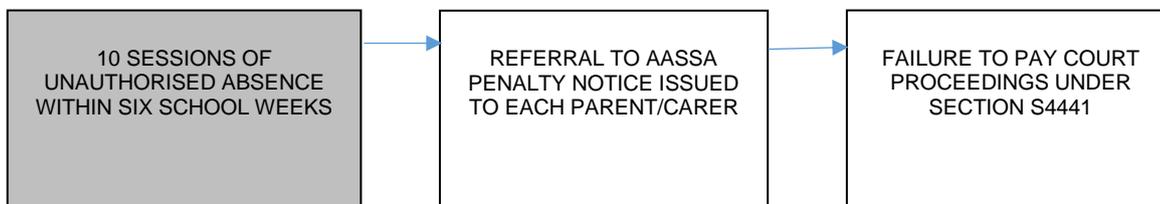
At the Victory Academy we are committed to supporting your child's attendance to ensure all children achieve their full academic potential. Good attendance supports good learning and outcomes.

Research has evidenced the positive impact that regular attendance has on a child reaching their full academic potential and the benefits this brings to emotional and social well-being. The Academy's expectation for student's attendance is at least **96%**.

The 1996 Education Act clearly states, "If any child of compulsory school age, who is a registered pupil at a school, fails to attend regularly, the parents/carers of the child shall be guilty of an offence". The Anti-Social Behaviour Act 2003 also introduced the use of penalty notices as an additional sanction to address the problem of poor school attendance. Failure to ensure your child's regular attendance at school may result in prosecution in the courts or a penalty notice being issued.

The Academy, in conjunction with Medway Council Attendance Advisory Service for Schools and Academies (AASSA) will monitor your child's attendance. In the event that your child incurs 10 sessions of unauthorised absence in a six-school week period a referral will be made to AASSA and a Penalty Notice will be issued to each parent/carers. Unauthorised sessions are sessions where no medical evidence has been received and/or no contact has been made with the Academy about the absence or the Academy has not approved the reason for absence.

If issued with a Penalty Notice, you will receive a £60 fine, increasing to £120 if not paid within 21 days. Failure to pay the fine will result in a court prosecution for your child's non-school attendance.



We sincerely hope that you will work with us to ensure your child's attendance is good in order that they can be supported to achieve their academic potential and enhance their future prospects.

If you would like to discuss this, further please do not hesitate to contact us.

Yours sincerely

Mrs M Smith  
**Principal**



ASPIRE, ENDEAVOUR, ACHIEVE

[www.thevictoryacademy.org.uk](http://www.thevictoryacademy.org.uk)

**Principal:** Mrs M Smith BA (Hons) NPQH  
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