



May 2022

Year 11 – Exams and Wellbeing Time

Dear Parent/Carer

I am writing to you to make you aware of key changes to the school day for year 11 students during the upcoming examination period. We are very keen to support all our students to be successful in their examinations, so please read the information below carefully, and contact us if you have any questions.

Students should attend school every day, however exam sessions do not follow the normal school timetable, so to support students we have created an alternative timetable for year 11. Students will have additional sessions prior to their external exams to help them to prepare. Please see the attached timetable for students.

On the day of an examination, students will need to:

- Be in school ready to line up and register for their exam **by 8:30am**. They will line up in the preassigned seating plan before being escorted to the hall.
- Carefully follow the external exam rules and regulations set out by JCQ, the exam board regulator. This means strictly no mobile phones or watches on the students. If a student wishes to bring water into the exam, the label must be removed and be in a clear bottle with no logos or writing.

In order to support your child's wellbeing, if they have no afternoon exam and have completed all coursework and in-school revision for the day, students will be released home for wellbeing time at 1:30pm. This will allow your child time to prepare for the next day. If, however, your child wishes to stay in school, there will be a study hall available for students to work in for the remainder of the day.

Please complete the permission slip at the bottom of this letter to confirm whether you would like your child to leave at 1:30pm, or to stay in the supervised study hall.

We are currently organising May half-term support sessions for students. We will communicate to you closer to the date with more details.

Finally, we need to make you aware of the latest Government guidelines surrounding COVID and examinations. Please find this below:



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Principal: Mrs M Smith BA (Hons) NPQH
Director of Education (Chatham): Ms M Gage BA (Hons) NPQH
Chief Executive Officer: Mr S Gardner BA (Hons) MSc NPQH NLE

Magpie Hall Road, Chatham,
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COVID measures during exams this summer

The latest government guidance around COVID during summer exams is as follows:

- We know that there may be instances where students contract the virus during the exam period, as we continue to live with COVID-19.
- Exams have been spaced by a minimum of ten days between the first and last exam in any subject, to reduce the chance of students missing all exams in a subject because of illness.
- Parents should, wherever possible, encourage their children to attend their exams. However, there may be exceptional cases though where this will not be possible, e.g., a temporary illness on the day of the examination.
- If you have taken a COVID test under direction of your GP and have a positive result the government guidance is that you stay at home and avoid contact with others for **3 days** (if 18 and under) or **5 days** (if 19 or older) after the day you took the test.
- Your centre will ask you to self-certify the reason for absence using 'Form 14 -JCQ/ME - Self-certification for candidates', which can be provided by the school on request . You are not required to provide proof of a test but could keep a record of the test, such as a photograph, as evidence if it is available, as exam boards may ask for evidence in certain cases.
- Your centre will then submit an online application for special consideration to the relevant awarding bodies using the category 'absent candidate'.

Any further concerns, feel free to contact me or Mr Cass, Head of Year.

Miss Simperl
Assistant Vice Principal Ks4 and Student Futures
L.Simperl@tsatrust.org.uk

Attention Mr Cass or Miss Simperl

Child's Name..... Class/Form

Name of Parent/Carer

Signed by Parent/Carer

] will be able to attend the study hall after the exams

] I give permission for my child to go home at 1.30pm during the exam series

] We have read and understood all the exam related documents found on the website and my child's exam timetable



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May 16-20	Monday	Tuesday	Wednesday	Thursday	Friday
	Yr11	Yr11	Yr11	Yr11	Yr11
Period 1	English- normal lesson	Biology	English Language	History *	Maths Paper 1
Period 2	Maths-normal Lesson				
Period 3	Biology	English Language	Humanities	Maths	Business/Humanities
Period 4	Biology	English Language	Humanities	Maths	Business *Geography revision
Period 5			Business	Business	
Period 6				Business	

May 23-27	Monday	Tuesday	Wednesday	Thursday	Friday
	Yr11	Yr11	Yr11	Yr11	Yr11
Period 1	Geography	French	English Lit	Chemistry/Engineering	Chemistry
Period 2				Chemistry/Engineering	
Period 3	French/Enterprise/ Science	English Lit	Chemistry	Chemistry/Engineering	Maths
Period 4	French/Enterprise/ Science	English Lit	Enterprise and Marketing	Engineering	English
Period 5					
Period 6					

Half Term



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June 6-10	Monday	Tuesday	Wednesday	Thursday	Friday
	Yr11	Yr11	Yr11	Yr11	Yr11
Period 1	Geography	Maths Paper 2	English Lit P2	History	English Language P2
Period 2	Geography				
Period 3	Maths	Geography	History/Physics	Physics	Maths/iMedia/ Business
Period 4	Maths	Geography	History/Physics	Physics	Maths/iMedia/ Business
Period 5	Physics		History/Physics	*English	Maths/iMedia/ Business

June 13-17	Monday	Tuesday	Wednesday	Thursday	Friday
	Yr11	Yr11	Yr11	Yr11	Yr11
Period 1	Maths Paper 3	Geography Paper 3	Biology	History	
Period 2					
Period 3	Business/iMedia	Biology	DT	Chemistry	Chemistry
Period 4	Business Paper/iMedia	Biology	DT	French/	Chemistry
Period 5	* Geography revision	Biology		Chemistry revision	Chemistry

June 20-25	Monday	Tuesday	Wednesday	Thursday	Friday
	Yr11	Yr11	Yr11	Yr11	Yr11
Period 1	Chemistry			Physics	
Period 2	*Food revision	Physics	Physics		
Period 3	Food	Physics	Physics		
Period 4	Food	Physics	Physics		
Period 5					